

Explorers Bible Camp

Supporting Positions



Walking with Winnipeg's inner city youth since 1969

Living Bible Explorers (LBE) is a non-denominational Christian charity that is committed to helping children, youth and their families become productive, responsible and spiritually mature individuals. This goal is accomplished through building of relationships between individuals and LBE's staff and volunteers within a safe environment, sharing God's love through life witness and the gospel of the Lord Jesus Christ.

Commitment:

Each camp event runs from Monday to Friday and starts and ends at Living Bible Explorer's Ministry Centre at 600 Burnell St. Unless indicated or arrangements made otherwise, EBC Supporting Positions are expected to participate in the week long camp. Week and daily start and end times vary depending on the position.

Responsibilities and Qualifications of the position include (but are not limited to):

1. **Camp Cook:**
 - Oversee all food and supply requirements including the packing of food and cooking supplies, ensuring adequate help and time to leave the Ministry Centre by 10:30 AM. Conversely, ensuring food and cooking supplies are unpacked and placed in designated areas in the EBC kitchen and items needed for the next event are returned to the Ministry Centre, at the end of the week, in a ready to use condition.
 - Prepare all scheduled meals, ensuring adequate time allowed for preparation in order to serve at required time.
 - Meal preparation will include heating premade courses and creating full meals from scratch. EBC Directors team will supply menu and work with Camp Cook to ensure all required supplies are available.
 - Ensure food items are stored and cooking area maintained as per government food and health and safety regulations.
 - Instruct and direct Camp Cook Assistants.
 - Maintain a clean kitchen environment with assistance from the Camp Cook Assistants. Campers are responsible for washing dishes.
 - Camp Cook and assistants can join in EBC events, or take free-time, with full access to the skills that EBC offers.

2. **Camp Cook Assistants:**
 - Reports to and receives direction from the Camp Cook.
 - Assists the Camp Cook in preparing meals, including food preparation, kitchen cleaning, preparing dish washing stations, etc.

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3. Cabin Team Leaders:

- Each cabin consist of a senior cabin leader, skills leader, and junior cabin leader. This team will be responsible for the care, safety and guidance of assigned youth.
- Lead their cabin group throughout the camp event, to excite the kids about Jesus, and to respect and love them.
- Expect to begin the camp event each Monday at 9:00 AM, with the EBC Directors Team to discuss the camp event plans and pray and to end the camp event on Friday with a debrief time and cleanup. Expected release time is 4:30 PM.

Sr. Cabin Leaders:

- Reports to and receives direction from the EBC Directors Team.
- Perform daily check-ins with their cabin team leaders to encourage them and ensure their needs are being met.

Jr. Cabin Leaders:

- Reports to and takes direction from the Sr. Cabin Leader.

Assistant Lifeguard:

- Is a Skills Leader with minimum certification of Bronze Cross.
- Reports to and receives direction from the EBC Directors Team, Head Lifeguard, and Sr. Cabin Leader.
- As per lifeguard certification training, responsible for safety and monitoring of all waterfront activities such as, but not limited to, swimming, canoeing, kayaking, and canoe trip.

Mountain Bike Instructor:

- Is a Skills Leader with experience in training the basics of trail biking to a small group of children. High quality bikes and appropriate gear to run the activity is provided as well as available trails throughout the EBC camp.
- Reports to and receives direction from the EBC Directors Team and Sr. Cabin Leader.
- Basic First Aid
- Outdoor Council of Canada Field Leader Certification.
- Knowledge of care and maintenance of bikes and gear required.
- This Skills Leader will be excused from duties directly before and after each skill session in order to prepare for and clean up after.

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4. Camp Maintenance:

- Ensures generators are in operation as per provided schedule.
- Maintains EBC property by collecting downed trees and chopping them for firewood, mowing grass and cleaning outhouses.
- Assist Camp Cook to ensure food is refrigerated as per Health and Safety Regulations.
- Camp maintenance requirement is Monday starting at 9:00 AM to Friday ending at 4:30 PM. Partial commitment may be accepted.

Additional Notes:

- All EBC Supporting Positions will adhere to all LBE Guidelines and Policies as instructed by the EBC Directors Team.
- All EBC Supporting Positions are required to indicate agreement with the ministry Statement of Faith.
- Successful candidates must pass Child Abuse Registry Check and Police Information & Vulnerable Sector Check.

Applications are now being received via the Staff Application Form on Living Bible Explorers' website at www.livingbibleexplorers.com. Only those candidates demonstrating that they meet the outlined duties and qualifications will be contacted for interviews.

Food Preparation Volunteers

- This group or individual is invited to prepare, in advance, specific meals or group of meals for EBC events.
- Living Bible Explorers will supply menus and all the necessary ingredients. However, if you wish, your own menu creativity and generosity of supplies will be graciously accepted.
- Meals may be prepared in the group's or individual's facilities or, with arrangement, at Living Bible Explorer's Ministry Centre at 600 Burnell St.
- Each meal will feed 60 people.

Contact Living Bible Explorers at 204-786-8667 or via email at office@livingbibleexplorers.com for more information.